Montana
**Office of Public Instruction**
Denise Juneau, State Superintendent
opi.mt.gov

Office of Public Instruction
P.O. Box 202501
Helena, MT, 59620-2501
(406) 444-3095
(888) 231-9393
(406) 444-0169 (TTY)
opi.mt.gov

TO: District Impact Aid Representative

FROM: Nicole Thuotte, State Impact Aid Representative

DATE: January 02, 2013

SUBJECT: PRELIMINARY DATA SHEET FOR FY2014 IMPACT AID APPLICATION (TABLES 6, 7, AND 10)

The purpose of this letter is to notify you of important Impact Aid information related to the upcoming application deadline. Also, enclosed is a helpful worksheet that will assist you in completing financial data required in the application tables.

***Impact Aid Application Deadline is Monday, January 31, 2013*:**

The deadline for submitting FY2014 Impact Aid applications is 4:30 p.m., Washington, D.C. time, on January 31, 2013. Please make all efforts to submit your application to the U.S. Department of Education (hereafter "DoEd") by the deadline to avoid reductions in payments generated from the FY2014 application. Late applications received by DoEd up to 60 days after the deadline will result in payments reduced by 10 percent. The DoEd cannot accept applications received after the 60-day late window. Instructions to assist in completing the application are available at http://www2.ed.gov/programs/8003/applicant.html.

Please take note of the following requirements when completing and submitting FY2014 application materials:

- FY2014 applications must be completed using the DoEd on-line grant application system, e-Application. The web address for accessing the e-Application is https://www.g5.gov/ext/wps/portal?
- The cover page (page 1) and the assurances page (page 2) of the e-application must be printed and then signed and dated. They can then be submitted via fax, or via e-mail as an attached PDF document.
- Indian Policies and Procedures (IPPs), if claiming children residing on Indian Lands, must be faxed or e-mailed as an attached PDF document to the Impact Aid Program. Directions on how to upload the IPPs can be found in the application materials mailed by DoEd. IPPs can also be submitted via fax, or e-mail

***Table 6, 7 & 10 Data for FY2014 Section 8003 Impact Aid Application:***

Enclosed is a worksheet containing FY2012 data to assist you in completing tables 6, 7, and 10 of the FY2014 Impact Aid application for Section 8003.

- Table 6: The ADA ratio of .94361 on the enclosed worksheet [to be used on Application Table 6, Line 2(A)] is based on the negotiated ratio approved by the DoEd in May of 1998.

- Table 7: Only districts that claimed children with disabilities on Tables 1 or 2 of last year's FY2013 Impact Aid application need to complete Table 7 on this year's FY2014 application. Please ignore the Table 7 data on the enclosed worksheet if you did not report children with disabilities on Tables 1 or 2 of last year's 2013 Impact Aid application.

.

- Table 10: Instructions issued by DoEd for Table 10 indicate that only applicants that received Section 8007 funds during the preceding year (FY2012) must complete Table 10. **Only districts whose Data Sheet shows "NOT APPLICABLE" in the Table 10 section are exempt from reporting the requested information. All other districts should complete Table 10 using information provided on the Data Sheet, combined with your own accounting information.**

Please pay special attention to the following situations:

1. *If your "Opening Balance on Line 1 of the Table 10 Grand Total column does not match your "Closing Balance" from last year's Table 10 data,* don't be alarmed. This is possible because "General Fund" and "Other Funds" data is reported on Table 10 ONLY in years when those funds show construction and/or debt service activity. If your district made construction/debt service expenditures from those funds in only one of the two years, this year's opening balance will not match last year's closing balance. Districts in this situation should include the following footnote on your Table 10: "Opening balance does not equal previous closing balance due to the (exclusion/inclusion) of an account previously (used/not used).

2. 8007(a) Construction funds received during FY2012 ARE included on line 2 of the "Impact Aid Fund" column of the Table 10 worksheet, however please refer to your Impact Aid vouchers received between 7/1/2011 and 6/30/2012 in order to confirm the amount shown. If your district was previously awarded an 8007(b) Impact Aid Discretionary Construction Grant and received partial disbursement during FY2012, the 8007(b) amount will need to be added to the "8007 receipts" line item under the "Other Funds" column, and you will need to recalculate the 'totals' column. Districts in this situation should include the following footnote on your Table 10: "Line 2 includes 8007(a) and 8007(b) revenues".

If you need to include a footnote, please print Table 10 from the e-Application, include the applicable footnote , and fax or e-mail to the Federal Impact Aid Program.

***Transmittal Form for Forwarding Copy of Impact Aid Application to OPI*:**

The Impact Aid application packages that you received from the DoEd included a standard transmittal form that is to be used in forwarding OPI's copy of your application to my attention. Please fill out the top portion of the form (applicant name, address, and application number) and include it with the application copy you send to me. The lower portion of the form should be left blank (comments, name, signature and date). As state educational agency representative, I will complete that portion of the form and send it to the DoEd if I need to make comments on your application.

Please send the OPI copy to my attention at the following address:

Nicole Thuotte
Office of Public Instruction
P.O. Box 202501
Helena, MT 59620-2501

If you have any questions or need additional information, please contact me at (406) 444-4524.

Montana
Office of Public Instruction
Denise Juneau, State Superintendent
opi.mt.gov

# FY2014 Preliminary Impact Aid Application Data

## for Table 6, Table 7, and Table 10

**03 Blaine**
**0030 Harlem Elem**
**Impact Aid Applicant #: 36-MT-0717**

## Table 6

**Line 2.(A) - Preceding "Regular" School Year ADA:** 0.94361

## Table 7

**Using Data From FY2012**

| Line 1 | | | Line 2 | Line 3 | Line 4 | Line 5 | Line 6 |
|---|---|---|---|---|---|---|---|
| Sped Expenditures | DSA, GTB, SPED, and Transportation | County Equalization | Total State Aid | Total State Special Education | Total IDEA Part B | Other Sources of SPED Aid | Use Your Oct. 3, 2011 IDEA Child Count |
| 347,748.52 | 2,045,351.78 | 258,676.34 | 1,786,675.44 | 114,976.71 | 151,942.00 * | 249,317.31 | |

* If your district is a member of a Special Education Cooperative, this is your district's allocation paid to the cooperative.

## Table 10

**Using Data From FY2012**

| | General Fund ** | Other Funds ** | Debt Service Fund | Building Fund | Building Reserve Fund | Impact Aid Fund | Grand Total | Transfer the numbers in this column to corresponding line numbers of Table 10 of the Impact Aid application |
|---|---|---|---|---|---|---|---|---|
| 1. Opening Balance for All Construction-Related Funds | 0 | 0 | 1 | 0 | 0 | 1,322,204 | 1,322,205 | 1 |
| 2. Section 8007 Receipts | XXXXXXX | XXXXXXX | XXXXXXX | XXXXXXX | XXXXXXX | 37,626 | 37,626 | 2 |
| 3. Other Receipts | 0 | 0 | 0 | 9,458 | 0 | 1,747,438 | 1,756,896 | 3 |
| 4. Transfers In/Change in Reserve for Enc/ Inv | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| 5. Transfers Out/Change in Reserve for Enc/ Inv | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| 6. Non-construction Expenditures | 0 | 0 | 0 | 0 | 0 | 1,328,927 | 1,328,927 | 6 |
| 7. Total expenditures for construction or renovation | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7 |
| 8. Total expenditures for debt service | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 |
| 9. Closing Balance for all Construction-Related Funds | 0 | 0 | 1 | 9,458 | 0 | 1,778,340 | 1,787,799 | 9 |

** Activity in Gen. Fund (01) and Other Funds (10-25, 27-28, and 81-85) is reported only if construction or debt service expenditures were made.

**Contact: Nicole Thuotte (406) 444-4524 or nthuotte@mt.gov**