



AIM Data Collection Schedule 2011-2012 School Year

Questions – Contact the AIM Help Desk at 1-877-424-6681 or 406-444-3800 or Email opiainhelp@mt.gov

<u>Start Date</u>	<u>End Date</u>	<u>Event</u>	<u>Purpose</u>
8/15/11	9/16/11	End of Year Graduate & Dropout for 2010-11 Verification	<ul style="list-style-type: none"> Complete data entry for summer graduates and dropouts from 10-11 Modify enrollment end status for students transferring or not returning
8/15/11	9/16/11	Beginning of Year Verification and Enrollment Collection	<ul style="list-style-type: none"> Assign/locate state ID for new students Enter 11-12 enrollment record for each student Verify calendars, terms, grade levels Verify student rosters, summer transfers end status
9/19/11	10/14/11	Fall Program Participation Collection	<ul style="list-style-type: none"> Report program participation data for each student Verify LEP, Immigrant, meal status, race and other program counts Verify Race data (used in MAEFAIRS SAG payment) Verify Spec Ed status for all currently enrolled students, status should be accurate as of 10/3/11
10/3/11	10/14/11	Fall Attendance Collection	<ul style="list-style-type: none"> Report fall count date aggregate hours & attendance data for all students enrolled on 10/3/11
10/3/11	12/30/11	Fall CTE Post Grad Status Collection	<ul style="list-style-type: none"> Enter post grad status and contact date for CTE concentrators that graduated in spring 2011
10/3/11	11/18/11	Child Count & AIM Verification	<ul style="list-style-type: none"> Verify Spec Ed status for all currently enrolled students, status should be accurate as of 10/3/11 & Reported thru Child Count System School staff ensures student data is entered and accurate
10/17/11	10/28/11	MAEFAIRS & AIM Verification	<ul style="list-style-type: none"> OPI staff will verify counts between two systems School staff ensures student data is entered and accurate
10/19/11	10/19/11	Dropout and Graduation Certification forms for 2010-11 and 2011 Cohort Certifications due	<ul style="list-style-type: none"> Forms printed from the OPI Reporting Center, signed by superintendent, and mailed to Andy Boehm
11/1/11	11/1/11	ELP Barcode label info extracted from AIM and sent to WIDA (ELP test window 12/1/11 to 1/27/12)	<ul style="list-style-type: none"> Students enrolled and marked as LEP will receive a label for the ELP test, if that data is entered into AIM by 10/31/11.



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1/9/12	1/25/12	Assessment Registration Collection	<ul style="list-style-type: none"> Register students for CRT test Enter/modify enrollment records for all students that have entered or exited since last data entry Student data should be accurate as of 1st day of second semester
1/30/12	1/30/12	CRT Bar Code Label data extracted from AIM and sent to Measured Progress	<ul style="list-style-type: none"> Extract of all students enrolled in grades 3-8 & 10 sent to test contractor for printing bar code labels for CRT assessment. Students not entered into AIM by 1/30/12 won't receive a label; testing requirements still apply
2/1/12	2/10/12	Spring Attendance Collection	<ul style="list-style-type: none"> Enter/modify enrollment records for all students that have entered or exited since last data entry Enter aggregate hours and attendance data for every student enrolled on 2/1/12
3/1/12	3/23/12	Spring Program Participation Collection	<ul style="list-style-type: none"> AYP Sub group calculations Enter/modify enrollment records for all students that have entered or exited since last data entry Student data should be accurate as of test window count date – 3/13/12
3/13/12	3/23/12	Test Window Attendance Collection	<ul style="list-style-type: none"> AYP Attendance rate Enter/modify enrollment records for all students that have entered or exited since last data entry Enter aggregate hours and attendance data for every student enrolled on test window count date – 3/13/12
3/1/12	4/27/12	Spring CTE Collection	<ul style="list-style-type: none"> Identify CTE Concentrators and enter concentration area data
5/14/12	6/15/12	End of Year Collection	<ul style="list-style-type: none"> End all 11-12 enrollments Report 11-12 graduate data Create 12-13 calendars and roll students forward
5/15/12	6/30/12	Verify Special Education Exiting data	<ul style="list-style-type: none"> Verify exit date and exit reason are entered and accurate

Font & Color Key: **Collection Information** General Information

