



This statement must be prepared and signed by the appropriate official from the college or university where your Administrative Superintendent's Preparation Program was completed.

Candidate Information:

Last Name		First Name		MI	
Address			City	State	Zip Code
Last Four Digits of SSN		Birth Date	Former Name(s)		

To be completed by the college or university where the applicant completed your Administrative Superintendent's preparation program. Please return this form to the candidate at the address above.

Name of College/University

City/State

Is your institution regionally accredited? Yes No Name of regional agency:

Accreditation of Administrative Superintendent Preparation Program

- CAEP
- NCATE
- State
- Other i.e. Alternative route. (please describe) _____

Type of Degree

- Doctoral
- Education Specialist
- Master's Degree in Education Leadership
- Master's Degree related to Education (please describe) _____

To qualify for the Administrative Superintendent endorsement, Montana requires a minimum of 18 semester graduate credits in a school administrator preparation program

- The university program meets this requirement
- The university program does not meet this requirement

12 semester credits must be beyond the master's degree in education leadership, please identify the courses that meet this requirement.

Course Number	Course Title

To qualify for a full license endorsed as Administrative Superintendent, Montana requires the following courses: <ul style="list-style-type: none"> <input type="radio"/> Montana school law <input type="radio"/> Montana school finance <input type="radio"/> Montana collective bargaining and employment law 	Does the program the candidate completed contain the required coursework listed? <ul style="list-style-type: none"> <input type="radio"/> Yes <input type="radio"/> No
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I attest that the above named candidate completed an Administrative Superintendent's preparation program. This program leads to licensure in the state of _____.

Signature	Printed Name & Title
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Date	Phone Number	College Seal:
Email Address		