Montana
Office of Public Instruction
Denise Juneau, State Superintendent
opi.mt.gov

VARIANCES TO STANDARDS APPLICATION

Renewal Application (three years)

Purpose: ARM 10.55.604(4) "Following the second year of implementation of a variance to standards, the school district shall provide evidence to the Superintendent of Public Instruction that the methods selected by the district implement, meet, or exceed results that could have been achieved under established standards."

DUE DATE:

First Monday in March

COUNTY: Yellowstone

DISTRICT: Billings Public Schools High School

LIST EACH SCHOOL THAT IS REQUESTING THE VARIANCE: Billings West, Billings Skyview, Billings Senior

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1. **Standard(s) for which a variance is requested, e.g., 10.55.709. If there is a program delivery standard, be sure to list it as well, e.g., 10.55.1801.**
   10.55.601

2. **Provide evidence that local community stakeholders were involved in the consideration and development of the proposed renewal variance application. Community stakeholder groups include parents, community members, and students as applicable.**
   Since the approval of our original variance in the spring of 2014, Billings Public School central office and site level teams have been working to train administrative staff and site level staff in the standards and indicators of the AdvancED accreditation process. Each school has been developing and collecting the different artifacts that will be necessary for the review that will take place in 2016-2017 in all three of our comprehensive high schools and in 2017 at our Career Center.

   In the fall of 2013 we invited AdvancED personnel to our District to detail the components of the AdvancED Accreditation Process. At that in-service our high school principals were very interested in exploring the AdvancED Accreditation Process and felt that it was a more robust and comprehensive school improvement process then the previous Northwest Accreditation Process. In the summer of 2014 our high school administrative staff had an in-service training opportunity to

detail the components of the AdvancED review. Another in-service was held the following year. Team leaders, as well as an administrator from each of our high schools, attended the AdvancED conference in Bozeman the past two years. They, in turn, were prepared to take information back to their staff for the "buy in" and training that would be necessary for implementation of this school improvement process. It is critical to BPS that the AdvancED process be a meaningful school improvement process with high staff commitment and investment. We have had many school improvement initiatives and have learned that training and "buy in" are critical components for a meaningful, sustainable process. Many such initiatives have failed because we as a district have failed to "go slow, so we could go fast later."

A critical part of this preparation process has been the participation of a team from each school, led by a site level administrator as well as a district level administrator, participating as a member of an AdvancED review team for other AA schools in Montana. Billings sent review team members to Glacier High School, Kalispell High School and Helena High School during the 2015-2016 school year. Additionally, Brenda Koch, executive director for BPS, has led an AdvancED review for Helena High School. Administrative staff in Billings--central office and site level--have participated in AdvancED reviews for similar size districts across the country, as well as small districts in various parts of the country, with the intent to make the process a valuable, sustainable and comprehensive process for Billings Public Schools and to gain the expertise and knowledge to help their schools through this process.

Our three high schools, through their faculty councils, school improvement committees, PLC groups, department heads, and administrative teams have completed initial AdvancED self assessments of their schools. These initial self assessments were for the purpose of helping the staff understand the categories they will be reviewed in--Purpose and Direction, Governance and Leadership, Teaching and Assessing for Learning, Resources and Support Systems, Using Results for Continuous Improvements--with various indicators for each standard and rubric for scoring each indicator. These teams consist of administrators, teachers, support staff, Parent Advisory Councils and students. Students have been included in the process and the administrative teams at the high schools have been educating their students on the AdvancED process-- getting their feedback as to the shared values and beliefs of the student body as they prepare for the review year (2016-2017).

In the next couple of months the AdvancEd staff survey--certified and support (approximately 250 per school), student survey (approximately 5,450), and parent survey(approximately 5450) will be sent out from our high schools to the various groups. All parents, all staff (certified and support) and all students will be asked to complete a survey. This data will be used extensively in the review of our high schools.

There are five administrators at West and Senior and four at Skyview. They are all involved in the process. At least one administrator from each school has attended the State Conference for AdvancEd in Bozeman for two-five years. District level training has been provided two different times for our administrative staff in the spring of 2014 and the spring of 2015. As stated a team from each high school has participated in either the AdvancED Kalispell High School, Glacier High School or Helena High School review.

3. **Provide evidence local school stakeholders were involved in the consideration and development of the proposed renewal variance application. School stakeholder groups include trustees, administrators, teachers and classified school staff.**
The Board of Trustees approved the AdvancEd renewal at their March 2016 meeting. Site level administrators and staff are currently working on the process at their individual sites in preparation for the 2016-2017 reviews. They have participated in site reviews as members of the review team and are working in teams at their schools gathering various artifacts for the standards and indicators that will be reviewed next year. The Trustees have been involved in this process in the sense that we have shared at one of their committee meetings what AdvancED is and how it replaces the Northwest Accreditation Process. They have also approved the variance two times -- once in the spring of 2014 and March of 2016. That document was attached to the original document sent to the Board of Public Education.

4. **Attach Board of Trustee meeting minutes that show the Board of Trustees approved the application for a renewal variance at an official, properly noticed meeting.**

5. **Reflection upon initial variance:**
    a. **Describe the specific measurable objectives that were listed in the initial variance application that demonstrated how the proposed variance was to meet or exceed the results under the current standard(s).**
    Goal 1: To use the ELIOT Observation Took to improve teaching and learning at each site.

Our administrative staff as well as our teaching staff have had a limited amount of training on the use of the ELIOT at this point in time. Contractual requirements give us somewhat limited leeway on this tool. Some administrators have, with permission of staff, have used the tool as an observation piece and find it very valuable. It will be used, with approval of our union leadership, during the review process next year.

Goal 2: This goal was to identify goals based on data provided by the review in each of the AdvancED standards.

This has yet to take place as we have not yet had our review. Goal setting for each standard will occur after the review and the goals will be based on the recommendations from the AdvancED review team as well as information we receive from surveys, observations and assessments. Staff at each site has been involved in reviewing the indicators for the standards and collecting the artifacts necessary for the review.

Goal 3: To use the AdvancED data to guide our schools in the development and use of formative assessments.

Our high schools, through their PLC process are in various stages of the development of formative assessments. It is department-by-department and school-by-school right now as to the completion of this task. During the 2016-2017 term it is our goal to allocate time and resources to start working with the different curricular departments from each of our schools to bring together what they have currently developed and come to a consensus on formative assessments for the district by department and content areas. It is important that we have a guaranteed viable curriculum for all students regardless of what high school they attend.

Goal 4: To use the AdvancED data as a piece of the overall data we have on students to make programming and instructional decisions.

We don't, as yet, have the AdvancED data. After our reviews, the information provided for us from the reviews, will be an integral part of our high school district site school improvement process.

Goal 5: To use the AdvancED review to help us monitor our progress toward meeting the Montana Content Standards.

We don't have AdvancED review data, but as requested, attached to this document you will find the Billings Public School Strategic Plan for the next five years with targets. Also attached is data from each of our three high schools for the last two-three years in the following areas: attendance, math, reading, graduation rates, dropout . This information will be reported using the NWEA, district data collection andstate data collection resources.

b. Provide a summary of the evidence or data gathered to demonstrate that the initial variance meets or exceeds results that could have been achieved under the established standard.

Data for the following items is attached: attendance, dropout, graduation rates, NWEA math and reading data, ACT and Smarter Balanced. Attached also is data reporting our progress toward meeting goals we have set in our high school district in some areas. After our AdvancED review we will be able to report using evidence and scores on the standards in AdvancED, as well as our rating in each of the indicators, with goals toward improvement in those practices determined by the review team as areas of improvement.

c. After reflection on the initial variance, describe any adjustments that need to be made to meet the specific needs of the students in the school(s).

At this point we are unable to judge that as we haven't had our reviews nor have we had a chance to work on the outcomes suggested as part of the review.

(Use check boxes provided in items 6-11 if the information requested remains unchanged from the initial variance application.)

6. Describe the renewal variance requested.

☑ *Renewal variance is the same as the initial variance.*

7. Provide a statement of the mission and goals of this proposed renewal variance.

☑ *Mission and goals are the same as the initial variance.*

8. List specific measurable objectives that demonstrate the proposed renewal variance will meet or exceed the results under the current standard(s).

☑ *Measurable objects are the same as the initial variance.*

9. What data or evidence will be gathered to document progress toward meeting the measurable objectives of the renewal variance?

☑ *Data or evidence gathered in the same manner as the initial variance.*

10. In what way does this variance meet the specific needs of the students in the school(s)?

☑ *The renewal variance will meet the specific needs of the students in the same manner as the initial variance.*

11. Describe how and why the proposed variance would be:

a. Workable.

☑ *Renewal variance is the same as the initial variance.*

b. Educationally sound.

☑ *Renewal variance is the same as the initial variance.*

c. Where applicable, aligned with program standards under ARM 10.55.1101 through 10.55.2101.

☑ *Renewal variance is the same as the initial variance.*

d. Where applicable, aligned with contend standards under ARM Chapters 53 and 54.

☑ *Renewal variance is the same as the initial variance.*

Required school district signatures:

Board Chair Name: Dr. Greta Besch Moen

Board Chair Signature: _____ Date: 4/15/16

Superintendent Name: Terry Nelsen Bouck

Superintendent Signature: _____ Date 4/15/16

Mail the signed form to:

Accreditation and Educator Preparation Division
Office of Public Instruction
PO Box 202501
Helena, MT 59620-2501

OPI USE ONLY

Superintendent of Public Instruction: _____ **Date**_____

_____**Approve** _____**Disapprove**

Board of Public Education Chair _____ **Date**_____

_____**Approve** _____**Disapprove**

Billings Public Schools High School Student Achievement Data

Graduation Rates			
	2012-2013	2013-2014	2014-2015
Billings High School District	82.54%	83.32%	82.11%
Billings Sr High School	80.09%	81.18%	80.13%
Billings West High School	86.34%	83.33%	83.07%
Skyview High School	80.35%	85.62%	83.20%

Dropout Rates			
	2012-2013	2013-2014	2014-2015
Billings High School District	4.02%	4.76%	4.64%
Billings Sr High School	4.81%	4.46%	5.59%
Billings West High School	2.99%	5.68%	4.29%
Skyview High School	4.48%	3.97%	3.96%

NWEA Reading- % of 10th Grade Students Proficient or Advanced			
	2012-2013	2013-2014	2014-2015
Billings Sr High School	72%	N/A	69%
Billings West High School	85%	N/A	79%
Skyview High School	69%	N/A	78%

NWEA Math- % of 10th Grade Students Proficient or Advanced			
	2012-2013	2013-2014	2014-2015
Billings Sr High School	70%	N/A	73%
Billings West High School	82%	N/A	76%
Skyview High School	69%	N/A	73%

Graduating Class ACT Composite Scores			
	2012-2013	2013-2014	2014-2015
Billings High School District	21.9	20.7	20.2
Billings Sr High School	20.6	20.5	19.8
Billings West High School	23.2	21.2	20.8
Skyview High School	21.8	20.4	19.9

Smarter Balanced English Language Arts - % of 11th Grade Students Proficient or Advanced			
	2012-2013	2013-2014	2014-2015
Billings High School District	N/A	N/A	44%
Billings Sr High School	N/A	N/A	37%
Billings West High School	N/A	N/A	57%
Skyview High School	N/A	N/A	36%

Smarter Balanced Math - % of 11th Grade Students Proficient or Advanced			
	2012-2013	2013-2014	2014-2015
Billings High School District	N/A	N/A	35%
Billings Sr High School	N/A	N/A	32%
Billings West High School	N/A	N/A	41%
Skyview High School	N/A	N/A	30%

BILLINGS PUBLIC SCHOOLS DROPOUT RATES

Billings Public School High School District will decrease their dropouts by .5% each year.

Billings West High School

Baseline Data:
2012-2013---dropout rate 2.99%
2013-2014---dropout rate 5.68%
2014-2015---dropout rate 4.29%

Over the last five years the average dropout rate at West High has been 4.43%

Goal:
West High School will decrease the dropout rate from 4.29% to 3.79 by the spring of 2015-2016.
West High School will decrease the dropout rate from 4% to 3.5% by the spring of 2017

Billings Senior High School

Baseline Data:
2012-2013---4.81%
2013-2014---4.46%
2014-2015---5.59%

Over the last five years the average dropout rate at Senior has been 5.2%

Goal:
Senior High School will decrease the dropout rate from 5.59% to 5.04% by the spring of 2015-2016.
Senior High School will decrease the dropout rate from 4.2% to 3.7% by the spring of 2016-2017

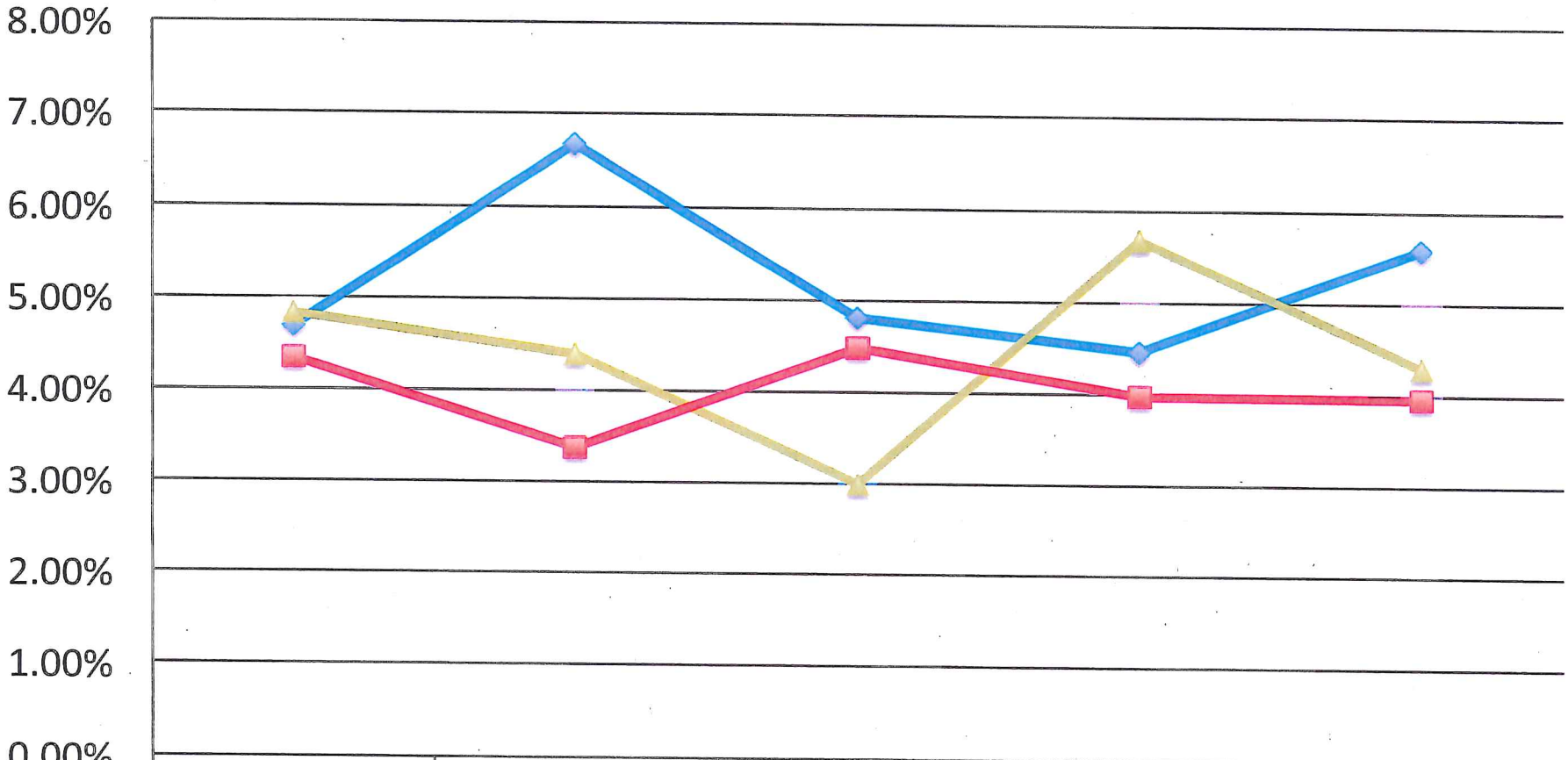
Billings Skyview High School

Baseline Data:
2012---2013---4.48%
2013---2014---3.97%
2014---2015---3.96%

Over the last five years the average dropout rate at Skyview has been 4%.

Goal:
Skyview High School will decrease the dropout rate from 3.96% to 3.46% by the spring of 2015-2016.
Skyview High School will decrease the dropout rate from 3.46% to 2.96% by the spring of 2016-2017

OPI Dropout Rates By High School



	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Senior	4.69%	6.67%	4.81%	4.46%	5.59%
West	4.83%	4.39%	2.99%	5.68%	4.29%
Skyview	4.34%	3.37%	4.48%	3.97%	3.96%

R. Dereszynski 1/18/16

BILLINGS PUBLIC SCHOOL GRADUATION RATES

Billings Public Schools High Schools set a graduation target goal of 91% by 2020

GOAL: To increase graduation rates by 1% each year.

West High School Baseline Data:
From 2010-2015 the average graduation rate has been 83.37% (see graph)
Billings West high school: 2012-2013---86.34%
2013-2014---83.33%
2014-2015---83.07%
Billings West High School cohort graduation rate has averaged 83.38%

Goal: Billings West High School will increase graduation rates for the 2015-2016 school term from 83.07% in the spring of 2015 to 84% in the spring of 2016.

Senior High School Baseline Data:
From 2010-2015 the average graduation rate at Senior has been 78.26%.
Billings Senior: 2012---2013---80.09%
2013---2014---81.18%
2014---2015---80.13%
Billings Senior High School cohort graduation rate has averaged 78.26%

Goal: Billings Senior will increase graduation rates for the 2015-2016 school term from 80.13% to 81.13%

Skyview High School Baseline Data:
From 2010-2015 the average graduation rate at Skyview has been 82.42%.
Billings Skyview: 2012---2013---80.35%
2013---2014---85.62%
2014---2015---83.20%

Billings Skyview cohort graduation rate has averaged 83.2%.

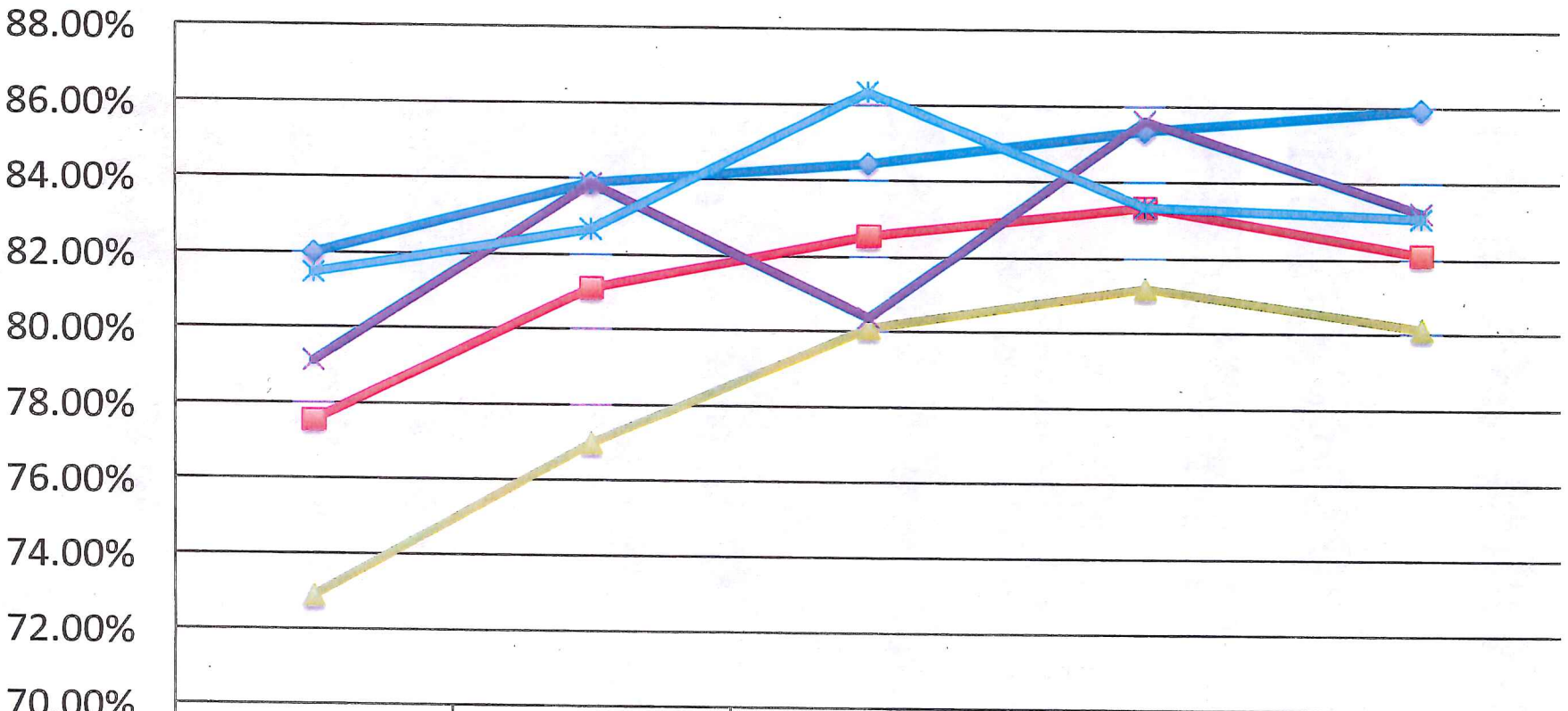
Goal: Billings Skyview will increase graduation rates for the 2015-2016 school term from 83.20% to 84%.

INTERVENTIONS FOR INCREASED GRADUATION RATES:

1. Each administrator at West, Senior and Skyview has identified up to 10 freshmen students that they are responsible for mentoring, who are at high risk to drop.
2. BPS has created a struggling student database that is populated weekly tracking attendance, behavior, grades and failing classes. Principals at each high school receive an attendance spreadsheet each Monday as well as a sheet tracking failing classes and behavior issues each Monday by student. Students individually meet with their mentor administrator to assist with their progress and any other issues they might be facing..
3. For 2016-2017 we are increasing seats at two of our struggling students programs and moving these programs to our Career Center to allow for a more seamless interface between dropout prevention and the Career Center. We will be adding 20 seats to our Transitions Program (struggling student) thus making the availability of movement from Transitions to HiSet Options to the Career Center.
4. Moving Transitions to the Career Center will then allow us to add capacity at our Frameworks program (dropout prevention, behavioral issues).
5. We have an incentive day 4-5 times per year for attendance which has morphed into help with course work in some of our high schools at the end of each quarter to see if we can increase attendance and curb dropouts.

6. Each high school principal meets individually with each student who is thinking of dropping out of school to explore other options available to that student rather than dropping out.

Graduation Rates: State, District, & High School



	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
State	81.99%	83.88%	84.44%	85.35%	85.95%
District	77.56%	81.10%	82.54%	83.32%	82.11%
Senior	72.88%	76.99%	80.09%	81.18%	80.13%
Skyview	79.11%	83.85%	80.35%	85.62%	83.20%
West	81.46%	82.67%	86.34%	83.33%	83.07%

R. Dereszynski 1/18/16

BILLINGS PUBLIC HIGH SCHOOLS WILL INCREASE THEIR DAILY ATTENDANCE

All schools in Billings are concerned about attendance and as part of the Graduation Matters initiative we have set goals to address this issue. We have been keeping school data for several years now. It has been in the last couple of years that there has been an intentional focus on increasing the average daily attendance in our schools and number of days with 10% or less absences. Increasing daily attendance is included in the student achievement section of the Billings Public Schools Strategic Plan. (see attached)

Attendance Goals for Billings Public Schools

Billings Public Schools will increase their attendance rate in each school by 1 % yearly.

The data shared will be from the end of the first semester of the 2014-2015-school term to the end of the first semester of the 2015-2016 school term.

Billings West High School--

Baseline Data:
92.43% Average Attendance 2014-2015 end of First Semester
93.54% Average Attendance 2015-2016 end of first semester

Goal:
West High School will increase their average attendance by the end of the first semester (89 days) in the 2016-2017-school term from 93.54% to 94.54 %.

Billings Senior High School—

Baseline Data:
91.61% Average Attendance 2014-2015 end of first semester
91.75% Average Attendance 2015-2016 end of first semester

Goal:
Senior High School will increase their average daily attendance by the end of the first semester (89 days) in the 2016-2017-school term from 91.75% to 92.75%.

Billings Skyview High School

Baseline Data:
92.01% Average Attendance 2014-2015 end of first semester
93.01% Average Attendance 2015-2016 end of first semester

Goal:
Skyview High School will increase their average daily attendance by the end of the first semester (89 days) in the 2016-2017-school term from 92.23% to 93.23%.

Our schools have been focusing on attendance for the last three to four years. This past year all three of our high schools, in addition to the Career Center, have been rewarding students via an incentive day which is earned by the students if they have no more than three days of absence for any reason in a quarter.

We have been using the media, our reader boards, our newsletters, our web pages and our district website to encourage parents and students to attend school.

BILLINGS PUBLIC SCHOOLS READING PROFICIENCY RATES

Billings' high schools will increase reading proficiency rates 2% yearly on the NWEA assessment until 2020.

Billings Senior High:

Baseline Data:
2012-2013---72%
2013-2014---NA (didn't test)
2014-2015---69%

Goal:

- Senior High will increase reading proficiency rates in 10th grade from 72% in 2013 to 74% in spring of 2014-2015.
- Senior High will increase reading proficiency rates in 10th grade from 69% in
- 2015 to 71% in 2016.

Billings West High

Baseline Data:
2012-2013---82%
2013-2014---NA (didn't test)
2014-2015---79%

Goal:

- West High will increase reading proficiency scores in 10th grade from 82% in the spring of 2013 to 84% in spring of 2014-2015.
- West High will increase reading proficiency scores in 10th grade from 79% in the spring of 2015 to 81% in the spring of 2016.

Billings Skyview High

Baseline Data:
2012-2013---69%
2013-2014---NA (didn't test)
2014-2015---78%

Goal:

- Skyview High will increase reading proficiency rates in 10th grade from 69% in the spring of 2013 to 71% in spring of 2015.
- Skyview High will increase reading proficiency rates in 10th grade from 71% to 73% in spring of 2016

BILLINGS PUBLIC SCHOOLS READING PROFICIENCY RATES

All Billings schools will increase reading by 2% each year on the NWEA reading assessment until 2020.

Billings Senior High:

Baseline Data:
2012-2013---72%
2013-2014---NA (didn't test)
2014-2015---69%

Goal:

- Senior High will increase reading proficiency rates in 10th grade from 72% in 2013 to 74% in spring of 2014-2015.
- Senior High will increase reading proficiency rates in 10th grade from 69% in 2015 to 71% in 2016.

ANALYSIS:

- Senior experienced a drop of 3% points from spring 2013 to spring 2015
- Careful attention needs to be given to the reading scores at Senior High School, especially in the subgroup populations.
- In the 2016 spring testing if this drop continues we need to make decisions about interventions for our subgroups and analyze specific areas of the data that might need to be enhanced in our classrooms.

BILLINGS PUBLIC SCHOOLS READING PROFICIENCY RATES

All Billings schools will increase reading by 2% each year until 2020 on the NWEA reading assessment.

Billings Skyview High

Baseline Data:
2012-2013---69%
2013-2014---NA (didn't test)
2014-2015---78%

Goal:

- Skyview High will increase reading proficiency rates in 10th grade from 69% in the spring of 2013 to 71% in spring of 2015.
- Skyview High will increase reading proficiency rates in 10th grade from 71% to 73% in spring of 2016

Analysis:

- Skyview made significant growth from 2013-2015 (11% points)
- Continue to focus on reading
- Demographics will change in the fall of 2017 with the re-boundary be sure to focus on that fact with the knowledge that the socioeconomic issues may become a factor

BILLINGS PUBLIC SCHOOLS READING PROFICIENCY RATES

All Billings schools will increase reading by 2% each year until 2020 on the NWEA reading assessment.

Billings West High

Baseline Data:
2012-2013---82%
2013-2014---NA (didn't test)
2014-2015---79%

Goal:

- West High will increase reading proficiency scores in 10th grade from 82% in the spring of 2013 to 84% in spring of 2014-2015.
- West High will increase reading proficiency scores in 10th grade from 79% in the spring of 2015 to 81% in the spring of 2016.

ANALYSIS:

- The drop of 9% points from 2013 to 2016 was significant
- Need direct focus on sub groups
- Interventions need to be explored
- Specific students need to be identified
- Analysis of 7,8, and 9th curriculum
- Are we providing enough opportunities for students to read?
- Does the assessment reflect what we are teaching in our English classes in 9th and 10th grade?
- Was this the year NWEA was re-normed and aligned to common core?
- Are are teachers using the common core in their teaching practices?

BILLINGS PUBLIC SCHOOLS MATH PROFICIENCY RATES

Billings' high schools will increase math by 2% each year until 2020 using the NWEA Assessment.

Billings Senior High School

Baseline Data:
2012-2013---70%
2013-2014---NA (didn't test)
2014-2015---69%

Goal:

- Senior High School will increase math proficiency rates in 10th grade from 70% in 2013 to 72% in spring of 2014-2015.
- Senior High School will increase math proficiency rates in 10th grade from 73% in the spring of 2014-2015 to 75% in the spring of 2015-2016.

Billings West High School

Baseline Data:
2012-2013---82%
2013-2014---NA (didn't test)
2014-2015---76%

Goal:

- West High School will increase math proficiency rates in 10th grade from 82% in the spring of 2013 to 84% in in spring of 2014-2015.
- West High School will increase math proficiency rates in 10th grade from 76% in the spring of 2014-2015.

Billings Skyview High School

Baseline Date:
2012-2013---69%
2013-2014---NA (didn't test)
2014-2015---73%

Goal:

- Skyview High School will increase math proficiency rates in 10th grade from 69% in the spring of 2012-2013 to 71% in the spring of 2014-2015.
- Skyview High School will increae math proficiency rates in 10th grade from 73% in the spring of 2014-2015 to 75% in the spring of 2015-2016.

BILLINGS PUBLIC SCHOOLS MATH PROFICIENCY RATES

Billings high schools will increase math by 2% each year until 2017 using the NWEA Assessment.

Billings Senior High School

Baseline Data:
2012-2013---70%
2013-2014---NA (didn't test)
2014-2015---69%

Goal:

- Senior High School will increase math proficiency rates in 10th grade from 70% in 2013 to 72% in spring of 2014-2015.
- Senior High School will increase math proficiency rates in 10th grade from 73% in the spring of 2014-2015 to 75% in the spring of 2015-2016.

Billings West High School

Baseline Data:
2012-2013---82%
2013-2014---NA (didn't test)
2014-2015---76%

Goal:

- West High School will increase math proficiency rates in 10th grade from 82% in the spring of 2013 to 84% in in spring of 2014-2015.
- West High School will increase math proficiency rates in 10th grade from 76% in the spring of 2014-2015.

Billings Skyview High School

Baseline Date:
2012-2013---69%
2013-2014---NA (didn't test)
2014-2015---73%

Goal:

- Skyview High School will increase math proficiency rates in 10th grade from 69% in the spring of 2012-2013 to 71% in the spring of 2014-2015.
- Skyview High School will increae math proficiency rates in 10th grade from 73% in the spring of 2014-2015 to 75% in the spring of 2015-2016.

BILLINGS PUBLIC SCHOOLS MATH PROFICIENCY RATES

All schools in Billings set a target goal of increasing math by 2% a year on the NWEA math assessment to the year 2020.

Billings Skyview High School

Baseline Date:
2012-2013---69%
2013-2014---NA (didn't test)
2014-2015---73%

Goal:

- Skyview High School will increase math proficiency rates in 10th grade from 69% in the spring of 2012-2013 to 71% in the spring of 2014-2015.
- Skyview High School will increase math proficiency rates in 10th grade from 73% in the spring of 2014-2015 to 75% in the spring of 2015-2016.

Analysis:

- Skyview has increased 4% points since the spring of 2013 and is on target to meet the 2% a year target goal
- The demographics of Skyview may change in the 2017-2018-school term. Staff will need to be carefully watching 9th grade student needs in math during that year as most of these students will be coming from a middle school not in the BPS attendance area.
- Careful attention should be paid at that time to the lower socioeconomic group.

BILLINGS PUBLIC SCHOOLS MATH PROFICIENCY RATES

All schools in Billings set a target goal of increasing math by 2% a year on the NWEA math assessment to the year 2020.

Billings West High School

Baseline Data:
2012-2013---82%
2013-2014---NA (didn't test)
2014-2015---76%

Goal:

- West High School will increase math proficiency rates in 10th grade from 82% in the spring of 2013 to 84% in in spring of 2014-2015.
- West High School will increase math proficiency rates in 10th grade from 76% in the spring of 2015 to 78% in the spring of 2016.

Analysis:
We don't have NWEA data for our high schools since 2012-2013. As we analyze the data, there are areas that need attention. We need to directly focus on our sub groups—special education, low socioeconomic, and Native American.

Since the drop from 2013 to 2015 is so significant attention needs to be paid over the next year to determine if this drop is a reflection of:

- a specific group of students
- common core is not properly aligned
- are teachers properly trained in common core
- is what is being taught throughout the year in geometry not reflected in the assessment
- is our middle school math aligned properly with our high school math

BILLINGS PUBLIC SCHOOLS MATH PROFICIENCY RATES

Billings high schools set a target goal of increasing math by 2% a year on the NWEA math assessment through 2018-2019.

Billings Senior High School

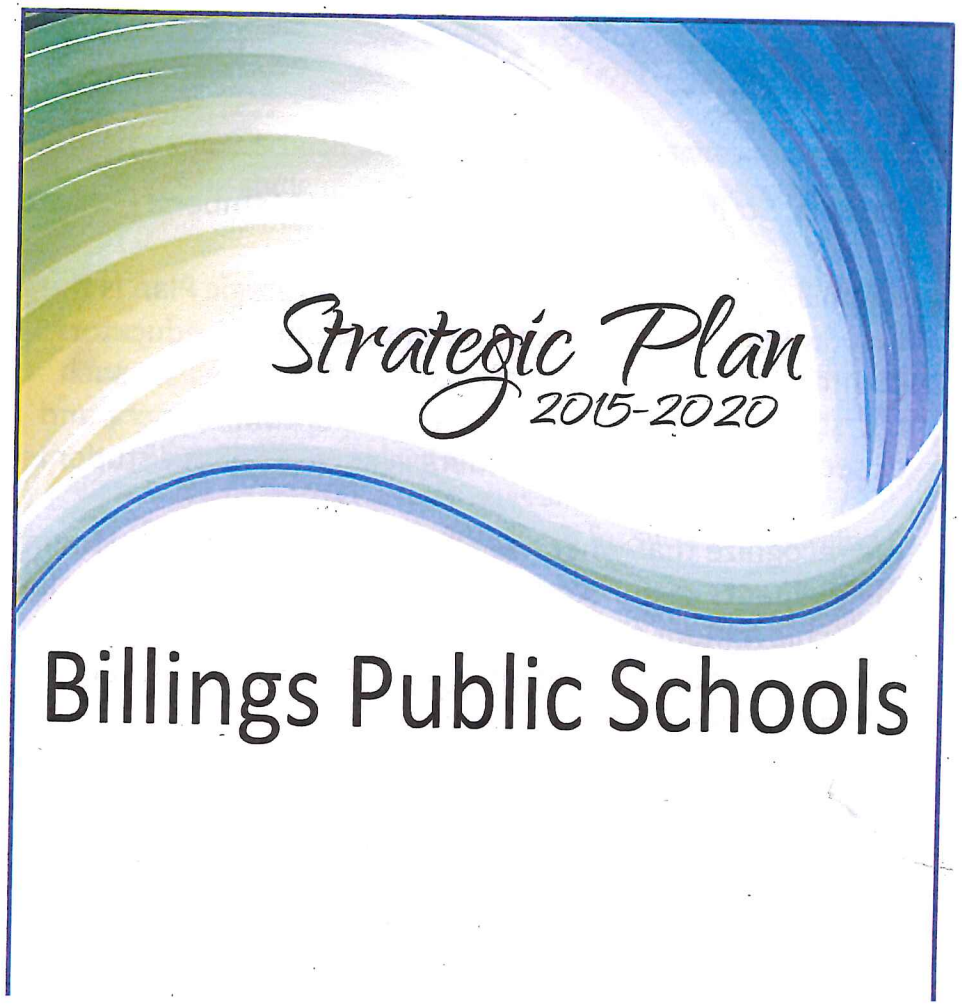
Baseline Data:
2012-2013---70%
2013-2014---NA (didn't test)
2014-2015---69%

Goal:

- Senior High School will increase math proficiency rates in 10th grade from 70% in 2013 to 72% in spring of 2014-2015.
- Senior High School will increase math proficiency rates in 10th grade from 69% in the spring of 2014-2015 to 71% in the spring of 2015-2016.

Analysis:

- Senior appears to be increasing student competencies in math
- Trends need to be watched using the same instrument
- Data needs to be monitored to assure that scores on assessments increase each year.
- Students need to be targeted for specific skill based instruction.
- Formative assessments need to be developed that align with the assessments and common core.
- Specific intervention times are needed
- Middle school curriculum needs to be reviewed for proper alignment
- A question that we should ask is if not having a math assessment in 9th grade allows us to not focus specifically on certain students in 10th grade.
- Do we have enough or the right interventions in math?
- Is the fact that the class students are taking is Geometry in 10th grade and that is what is being taught all year impacting scores on the NWEA.


Strategic Plan
2015-2020
Billings Public Schools

STUDENT ACHIEVEMENT

EVIDENCE	BASELINE	ACTUAL 16-17	ACTUAL 17-18	ACTUAL 18-19	TARGET 19-20
Purchase new textbooks and other teaching materials based on approved adoption cycle	Math K-9				Follow Adoption Cycle
Project Lead the Way will be fully implemented in all elementary and middle schools by 2020	13 Elem. Schools, 2 Mid. Schools				Reevaluate courses at all levels
Increase number of Advance Placement courses offered each year	Senior: 7 West: 6 Skyview: 4				TBD
Percent of students enrolled in Advance Placement courses will increase 2% each year	6%				14%
Percent of Advance Placement tests taken will increase 1% each year	320				332
Increase number of Dual Credit courses each year	6 (1 Sem. each)				TBD
Percent of students enrolled in Dual Credit courses will increase 2% each year, each semester	0.8% Sem 1 0.6% Sem 2				8.8% Sem 1 8.6% Sem 2
Increase the number of courses offered at the Career Center by 2% each year	170				182
Student enrollment will increase at the Career Center by 2% each year.	17%				25%
Follow through on Career Center Review Plan and Recommendations	TBD				TBD
Increased class time for K-5 Gifted and Talented students	1 fulltime Classroom				4 fulltime Classrooms
Targeted Reading Intervention (K-8)	Detail on Website				Staffing Based on Data
Targeted Math Intervention (6-8)	Detail on Website				6 Mid. Schools with Math 180
By 2020, 30% of all students will be taking Algebra I or Honors Geometry for high school credit in middle school.	2.3 % Honors Geometry Algebra I for credit not offered				5% Honors Geometry 25% Algebra I
By 2018, graduation rates will increase to 91%	82%				91%
Billings Public Schools will increase semester attendance rates by 0.5% each semester	Detail on Website				Detail on Website
Math - 2% annual increase in overall proficiency levels on state assessment in grades 3-8 and one grade level in high school	Detail on Website				Detail on Website
Reading - 2% annual increase in overall proficiency levels and percent meeting projected growth on local assessment in grades 3-8 and one grade level in high school	Detail on Website				Detail on Website

Progress Report

HIGHLY QUALIFIED STAFF

EVIDENCE	BASELINE	ACTUAL 16-17	ACTUAL 17-18	ACTUAL 18-19	TARGET 19-20
New evaluation for all staff	Traditional evaluation				Full use of new evaluations
Increase communication throughout the district	Delivery of expectations on case-by-case basis				Uniform process
Higher standard of work being performed by all staff	Traditional evaluation process				Documented Increase in performance
Enhanced morale, pride in work and customer service	Traditional Process				TBD
More structured and efficient hiring processes	Traditional process				Systematic, uniform hiring
Create a more intensive orientation	Traditional orientation process				TBD
Focus on staff abilities, certifications and desires for future planning of district	Traditional hiring and planning procedures				TBD
Begin and implement teacher mentor training for all administrators and first-year teaching staff	Traditional program				Fully implemented mentoring program

Return

PROCEEDINGS OF
BOARD OF TRUSTEES, SCHOOL DISTRICT NO. 2
and
BILLINGS HIGH SCHOOL DISTRICT NO. 2
REGULAR BOARD MEETING
MINUTES

Monday, March 21, 2016 **5:30 p.m.**

Lincoln Education Center **Board Room** **415 North 30th Street**

1. WELCOME AND ORIENTATION TO THE MEETING
Board Chair Greta Besch Moen commenced the meeting at 5:30pm and led those assembled in the pledge to the flag.

Present: Board Chair Greta Besch Moen
Board Vice-Chair Joseph Raffiani
Trustee Janna Hafer
Trustee Tanya Ludwig
Trustee Susan Layton
Trustee Rob Rogers
Trustee Mike Leo
Trustee Gordon Klasna
Trustee Kevin Toohill

Staff Present: Terry Nelsen Bouck, Superintendent; Jeana Lervick, Exec. Dir. of Human Resources/Clerk; Patricia Hubbard, CFO; Brenda Koch, Exec. Dir. School Leadership Support; Daniela Walsh, Business/HR Coordinator; Jennifer Smith, Director of Indian Education; Judy Povilaitis, Director of Special Education; Kathy Olson, Exec. Dir. School Leadership Support; Kim Anthony, Executive Director of Curriculum; Kyle Brucker, Director of Technology; Lew Anderson, Bond Project Manager; Mark Wahl, Director of Activities; Roger Dereszynski, Director of Assessment; Scott Reiter, Director of Facilities; Dave Cobb, West High Principal; Joe Sukut, Senior High Associate Principal; Deb Black, Skyview High Principal; Dennis Holmes, Senior High Principal; Jeff Uhren, Senior High Dean; Jeri Heard, Highland Elementary Principal

Attendees: Brian Murphy, Scott McCullough, Matt Cropper, Glenda McCarthy, Juanita Tuttle, Dawn Wilson, Sue Venton, Chris Booth, Kelle Bushard, Colleen Bushard, Ebon Bushard, Eric Lion, Laurie Keller, Marshall Nelson, Joe Oravecz, Kristin Wagner, Michele ODonnell, Dan Gatley, Lindsey Talmark, Leslie Anderson, Sarah Lord, Sue Anderson, Karen Jamison, Audre Mathis, Stuart Bovington, Don Reed, Jeri Anton, Adam Hanel, Tara Goodwin, Belinda Turley, Jennifer Walker, Karole Giese, Kallie Giese, Pam Christianson, Mary Kuley, Karen Sanford Gall, Tim Sather, Charity Boller, Kim Brown, Randi Valentine, Vickie Bradley, Tobin Novasio, Tim Barta, Cindy Barta, Tyler Blood, Karen Moses, Kathy Eder, Gina Frost, Travus Frost, Lacey Rollins, Cathi Rud

2. RECOGNITION AND GIFTS AND DONATIONS
Recognition

- Glenda McCarthy, Indian Education - Theresa Veltkamp IEFA Advocacy Award
- McKinley School - 2016 Best Practices Achievement Award from Yellowstone Historic Preservation Board and Montana Contractors' Award, CTA and Dick Anderson Construction
- Senior High State Champion Wrestling Team
    - Garreth Erhardt
    - Abraham Stapleton
    - Charlie Klepps
    - Braden Ard
    - Rico Martinez
    - Timithy Ellinger
    - Brennon Veis
    - Clay Smith
    - Dylan Veis
    - Brendon Vladic
    - Tyger Frye
    - Matthew Contreraz
    - Jacob Fritzler
    - Daniel Cassady
    - Caden Benboe
    - Will Lorash
    - Jarret Leinwand
    - Cullen Roll
    - Devin Maua
    - Josh Beeman, Cody Turnquist, Cook Mirtch, Bill Barnhill - coaches
- Skyview State Boys' Basketball Champion Team
    - Payton Stott
    - Parker Stott
    - Nick Tranel
    - Kaleb Tocco
    - James Morrison
    - Logan Nelson
    - Brenden Acheson
    - Austin Zacher
    - John O'Donnell
    - RayQuan Evans
    - Ryan Davis
    - Zharon Richmond
    - Steven Fisher
    - Zach Schmidt
    - Kevin Morales, Kyle Vierthaler, Jarrod Willems, Marcus Drange - coaches
- Patricia Hubbard, CFO - Certificate of Achievement for Excellence in Financial Reporting

Donations

Boulder

- Kim Wagner, money through Wells Fargo Community Support/United Way Campaign
- Tiffiny Leikam, $192.50 through Wells Fargo Community Support/United Way Campaign

Burlington

- Tammy Stacey, gifts for 22 students for the holidays
- Susan Wischmann, $100 for backpack meals

Eagle Cliffs

- Coca-Cola, Coke products

Miles Avenue

- Billings Lions Club, American flags for first grade
- Don and Marilyn Floberg, maps for first and fourth graders
- Community Quilt Club, quilts for some students
- Dr. John and Chris Dorr, 20 tickets to Alberta Bair
- Melvin & Lois Hoiness Foundation, 20 tickets to Alberta Bair
- Ron and Amy Yates, 20 tickets to Alberta Bair
- JoAnn Kuhns, 20 tickets to Alberta Bair
- Kathy Angland, 10 tickets to Alberta Bair
- Dr. Richard Prill, Sr., 10 tickets to Alberta Bair
- First Interstate Bank, books for kindergarten students
- United Way, books for kindergarten students.

Sandstone

- Mr. and Mrs. Connors, $4,000 to complete next phase of playground

Career Center

- Keystone Consolidated Ind/KSW, $1,367 to agriculture program
- Michael Schmidt, 1993 Ford Explorer to automotive program in June 2015
- Michael Young, 1996 Mercury to automotive program and SkillsUSA Program
- Mr. and Mrs. Bonner, $200 to the SkillsUSA Program
- Julie Schopp, $300 to the food pantry
- Larry and Marilyn O'Dell, $50 to the SkillsUSA Program
- Homer & Mildred Scott Foundation, $25 matching donation to HOSA Club
- Charles and Valeria Heyneman, $25 to HOSA Club
- Graybar, $100 to SkillsUA CLUB

Skyview

- BPA Judges at 2016 State Leadership Conference - see attached list

Motion by Board Vice-Chair Joseph Raffiani, second by Trustee Janna Hafer to recognize the people/groups as listed and accept these gifts and donations with gratitude.

AYE: Board Chair Greta Besch Moen, Board Vice-Chair Joseph Raffiani, Trustee Janna Hafer, Trustee Gordon Klasna, Trustee Kevin Toohill, Trustee Mike Leo, Trustee Rob Rogers, Trustee Susan Layton, Trustee Tanya Ludwig

Passed

3. COMMUNICATION FROM THE PUBLIC

Pam Christensen - 3916 Bushwood Drive: Thanked the redistricting committee members, asked the District to look at the City's plan to put in a round-about by the new west end middle school. She asked the Board to consider not only the work of the redistricting committee but also consider the comments brought forward by the public. She doesn't feel it's fair to have one part of town have choice and not allow everyone to have choice.

Eric Ludwig - 378 Jefferson Street: Served on the redistricting committee. Feels option B1 is the best option, as it has the least impact to students, equalizes free & reduced counts, and creates more diversity for all three high schools.

Don Reed - 1039 Cedar Canyon Road: Is in favor of the mill levy, and feels it will have a positive effect on students and schools. He feels that it's important for Lockwood to speak up. He asked the Board to get to know people from Lockwood. He thinks the Board and the community of Lockwood need to collaborate for the benefit of the kids.

Tara Goodwin - 2319 Patricia Lane: Served on the redistricting committee. Thanked Matt Cropper and the public who came to give input at the team meetings. She felt the process involved public comment and opinions, Tara would hate to see the Board delay the motion.

4. APPROVAL OF AGENDA

Motion by Trustee Janna Hafer, second by Trustee Tanya Ludwig The board is asked to approve the agenda as altered.

AYE: Board Chair Greta Besch Moen, Board Vice-Chair Joseph Raffiani, Trustee Janna Hafer, Trustee Gordon Klasna, Trustee Kevin Toohill, Trustee Mike Leo, Trustee Rob Rogers, Trustee Susan Layton, Trustee Tanya Ludwig

Passed

5. SUPERINTENDENT'S REPORT

Superintendent Bouck provided a brief report on the completion of the CTE review. Mr. Bouck also reviewed the approved grandfathering process and the upcoming parent meetings.

6. AUDITOR FOR RECOMMENDATION

Audit Committee Chair Todd Preston reported that the Audit Committee met on March 1st to discuss the Auditor RFP applicants. The committee evaluated the responses and interviewed the potential firms at previous meetings to determine the recommended firm. The audit committee recommended the award be made to Eide Bailly for a three year contract to complete audit services.

Motion by Trustee Mike Leo, second by Trustee Gordon Klasna to award Eide Bailly a three year contract to complete audit services.

AYE: Board Chair Greta Besch Moen, Board Vice-Chair Joseph Raffiani, Trustee Janna Hafer, Trustee Gordon Klasna, Trustee Kevin Toohill, Trustee Mike Leo, Trustee Rob Rogers, Trustee Susan Layton, Trustee Tanya Ludwig

Passed

7. HIGH SCHOOL REDISTRICTING

PUBLIC COMMENT:
Sarah Lord - 5140 Sweet William Ave: Thanked the committee for their work. A Platinum Project student from Senior High recently completed her magnum opus on the importance of diversity in schools. Ms. Lord asked the Board to consider option B1, which creates more equitable diversity.

Sue Vinton - 5115 High Trail Road: Attended most of the redistricting meetings. Wanted to highlight the challenge of transportation when making their decision, and to restate that parents would be responsible for transportation if they choose the grandfathering options.

Kelle Bushard - 833 Krumheuer Drive: Has 2 daughters in Lockwood, her concern is regarding transportation. She and her husband work on the west end, and if her students have to go to Skyview it would cause major challenges for her family. Ms. Bushard asked if Billings Public Schools would consider an activity bus.

Scott McCulloch - 510 North 27th Street: Thankful for Don Reed's positive comments regarding the mill levies. Mr. McCulloch agrees that these levies must be passed. Mr. McCulloch implored the Board to not delay this decision, as it could look like a shenanigan to the public.

Josh Orovecz - 508 Carriage Circle: Servced on the redistricting committee, relocated to Billings in the past year with his son. State he felt the committee was fair, unbiased and worked well together to produce the options presented this evening and felt the volunteers did an exceptional job in a transparent process. He admitted the options aren't perfect, but neither are the geographic challenges of our city. Stated the option presented, B1, was a unanimous decision by the committee.

Karen Sanford Gall - 3110 East MacDonald: Feels socio economic diversity is very important in this process. Asked the Board to remove option A, as it is the least socio economically diverse.

The high school redistricting process has been ongoing since May 2015. Cropper GIS was contracted to facilitate this process. The High School Redistricting Team (made up of 28 community members) had their last meeting on February 9, 2016. The recommendation of the team was presented by Matt Cropper, as well as the alternate choice for consideration of the board.

Dave Cobb, West High Principal, on behalf of all the high school principals, thanked the community and Matt Cropper for their work and input to put together these proposals. He is confident the community will embrace the change that benefits students for years to come. He asked the Board to approve the recommended option. He stated the schools have been doing preliminary work, and if the Board makes the decision tonight it will allow the schools to proceed in class registration, enrollment, and summer programs. If the Board delays their decision it would cause uncertainty for hundreds of students. Mr. Cobb stated the principals support the recommendation that the committee has proposed to the Board.

Trustee Gordon Klasna stated that all the Billings Schools high schools are great facilities, and all the principals and school staff do a great job. Board Chair Greta Besch Moen thanked the committee for their work. Superintendent Terry Bouck expressed his appreciation to Matt Cropper and the redistricting team. Mr. Bouck also thanked the Trustees for the time they put

into the process, as well as parents, staff and community members for their input. He also thanked the high school admin team for their participation. Trustee Kevin Toohill asked Matt Cropper to expand on how the middle schools are split. Mr. Cropper stated walkability played a factor in some of the inequitable splits. Trustee Gordon Klasna asked how the 2015-16 forecasted data compares to that presented in the redistricting materials. Mr. Cropper stated he doesn't expect a huge change, but the district may elect to do another forecast to update the data. Trustee Klasna asked Mr. Cropper if it's typical in these processes to have 57% of impacted students come from one area. Mr. Cropper stated it's a real case by case basis, and the layout of this community played a big part in that. Trustee Mike Leo asked what maximum utilization should be. Mr. Cropper said the optimal utilization would be at 90%, but Billings doesn't have much room to work with, forcing the capacities to near 100%. Trustee Joseph Raffiani asked Mr. Cropper if there was anything about the process that he felt did not go right, or that he would have changed. Mr. Cropper stated he uses this process in all his work, and feels confident it is a good process that involves all parties.

Motion by Trustee Rob Rogers, second by Trustee Susan Layton to approve the High School Redistricting Team's redistricting Draft Recommendation (B1).

Trustee Gordon Klasna once again thanked the committee, he stated he is thankful that through this process more honors and high achievement academics will be an option for all students. He stated he spent a lot of time driving from Lockwood to Senior and Skyview, and doesn't feel it's fair to transport lower income students far distances, and doesn't feel the Board should delay this decision. Trustee Klasna continued, that he felt lowering the drop out rate should have been a factor that was looked at during the process. Mr. Klasna felt transportation was the biggest hardship that came up during the process. Trustee Klasna echoed the public comment that the mill levy is important to pass, regardless of the outcome of this decision, as it is the best thing for students. Trustee Klasna feels that as an elected representative from Lockwood he needs to bring forward the issues that have been brought to him by his community.

Trustee Kevin Toohill wanted to focus on the transportation issue that has been continually brought up by community members. Mr. Toohill stated going forward, the district needs to collaborate and find equitable solutions for transportation across the district. Mr. Toohill feels the committee did the best job they could within the guidelines and challenges that presented themselves. Trustee Toohil stated utilization of the Career Center, mostly due to transportation is another issue that the district needs to find a solution for, it's a great facility and more students should have access to it.

Superintendent Bouck stated he realizes the transportation issues in the district, and the district is currently working with the state to try to find a solution for the entire district.

Trustee Rob Rogers stated this decision is not made easily by the Board, they are keenly aware of the issues effecting families and students from all areas of the district. It's not taken lightly and they want to do what's best for students. Mr. Rogers stated he's frustrated that a problem of transportation is now laid at their feet, one that the City of Billings cannot even find a solution for. Trustee Rogers thanked the public for being here and speaking.

Trustee Joe Raffiani thanked everyone again and accepts their recommendation because of the respect for the work the committee did. Mr. Raffiani thanked the public who have participated in the process throughout. Mr. Raffiani stated that redistricting was a problem that was addressed, however that it created other problems that the Board will also address and he feels the decision made tonight needs to do the most good for the most students, while negatively affecting the

least amount of students.

Trustee Tanya Ludwig thanked the committee, and stated the community needs to accept the change that happens with a growing community.

Trustee Mike Leo stated that once again limited public funds and resources played a part in the problem.

Trustee Janna Hafer thanked the committee, Matt Cropper & the public who have shared their comments.

Trustee Susie Layton state she feels good things are in store for SD2, change is hard but it's also exciting and looks she forward to the future.

AYE: Board Chair Greta Besch Moen, Board Vice-Chair Joseph Raffiani, Trustee Janna Hafer, Trustee Kevin Toohill, Trustee Mike Leo, Trustee Rob Rogers, Trustee Susan Layton, Trustee Tanya Ludwig

NAY: Trustee Gordon Klasna

Passed

Trustee Klasna stated his vote tonight is not against the work of the committee, but is in support of the students in his community and going forward will support the board in what is best for kids.

8. LEVY DISCUSSION
Patricia Hubbard, CFO presented information regarding the need to run and elementary and high school levy.

a. Resolution calling for an Elementary Levy Election, May 3, 2016
WHEREAS, the trustees of any district shall have the authority under the provision of section 20-20-201, MCA, to call for a school election.

WHEREAS, the trustees of this district shall have the authority under the provisions of section 15-10-425 and Title 20 of the Montana Code Annotated to set the amount of a mill levy;

THEREFORE BE IT RESOLVED, that the trustees of School District No. 2, Yellowstone County call for an election of the registered electors of the District to be held on the 3rd day of May, 2016, for the purpose of voting upon the question of whether or not the trustees shall be authorized to make a levy for the purpose of providing funds to support the general fund for the proper maintenance and operation of the elementary district for the 2016-17 school year, beginning July 1, 2016; and,

THEREFORE BE IT RESOLVED, that the trustees of School District No. 2, Yellowstone County declare that the amount of the elementary levy election to be held on May 3, 2016 shall be $1,287,393 such amount being approximately 6.62 mills. The levy is permanent once approved by the voters, assuming the district levies that amount each year thereafter.

The elector shall return the ballot by mail or deliver it to a place of deposit designated by the Yellowstone County Election Administrator so the ballot is received prior to 8:00 p.m. on Election Day.

Motion by Board Vice-Chair Joseph Raffiani, second by Trustee Janna Hafer to adopt the

Resolution Calling for and Elementary Levy Election to be held on May 3, 2016 and declaring the amount of the Elementary Levy to be $1,287,393, such amount being approximately 6.62 mills.

AYE: Board Chair Greta Besch Moen, Board Vice-Chair Joseph Raffiani, Trustee Janna Hafer, Trustee Kevin Toohill, Trustee Mike Leo, Trustee Rob Rogers, Trustee Tanya Ludwig

Other: Trustee Gordon Klasna (ELEMENTARY ONLY), Trustee Susan Layton (ELEMENTARY ONLY)

Passed

b. Resolution calling for a High School Levy Election, May 3, 2016
WHEREAS, the trustees of any district shall have the authority under the provision of section 20-20-201, MCA, to call for a school election;

WHEREAS, the trustees of this district shall have the authority under the provisions of section 15-10-425 and Title 20 of the Montana Code Annotated to set the amount of a mill levy.

THEREFORE BE IT RESOLVED, that the trustees of High School District No. 2, Yellowstone County call for an election of the registered electors of the District to be held on the 3rd day of May, 2016, for the purpose of voting upon the question of whether or not the trustees shall be authorized to make a levy for the purpose of providing funds to support the general fund for the proper maintenance and operation of the high school district for the 2016-2017 school year, beginning July 1, 2016; and,

THEREFORE BE IT RESOLVED, that the trustees of High School District No. 2, Yellowstone County declare that the amount of the high school levy election to be held on May 3, 2016 shall be $855,478 such amount being approximately 3.24 mills. The levy is permanent once approved by the voters, assuming the district levies that amount each year thereafter.

The elector shall return the ballot by mail or deliver it to a place of deposit designated by the Yellowstone County Election Administrator so the ballot is received prior to 8:00 p.m. on Election Day.

Motion by Board Vice-Chair Joseph Raffiani, second by Trustee Rob Rogers to adopt the Resolution Calling for a High School Levy Election to be held on May 3, 2016 and declaring the amount of the High School Levy to be $855,478, such amount being approximately 3.24 mills.

AYE: Board Chair Greta Besch Moen, Board Vice-Chair Joseph Raffiani, Trustee Janna Hafer, Trustee Gordon Klasna, Trustee Kevin Toohill, Trustee Mike Leo, Trustee Rob Rogers, Trustee Susan Layton, Trustee Tanya Ludwig

Passed

9. BOND

a. New Middle Schools
Lew Anderson brought everyone up-to-date on the Ben Steele Middle School Groundbreaking Ceremony that took place on March 3, 2016. He also talked about the Castle Rock Middle School tours of Medicine Crow Middle School to take place on April 8, 2016, and the Medicine Crow Middle School Public Open House to take place on April 9, 2016.

10. PERFORMANCE MONITORING COMMITTEE REPORT

Trustee Kevin Toohill reported on the March 8 Performance Monitoring Committee meeting. The Committee discussed the Multi-tiered System of Support (MTSS) & FastBridge Assessment System. Trustee Toohill relayed the need for additional resources in the District in order to run this program effectively.

11. STAKEHOLDER RELATIONS COMMITTEE REPORT

a. SHAC Report
Trustee Janna Hafer reported on the recent meeting of the School Health Advisory Committee (SHAC) and the restructuring of the committee into three focus areas (pillars) Physical Activity, Nutrition and General Wellness.

12. AA CAUCUS/MTSBA REPORT
Trustee Janna Hafer reported on AA Caucus and MTSBA meeting. Trustee Hafer stated there was support for the SD2's three resolutions. Superintendent Bouck reported that he is putting out information to other districts and legislators regardin the CTE bill. Trustee Greta Besch Moen named Trustees Raffiani, Tanya Ludwig & Susie Layton as delegates and Trustees Janna Hafer and Mike Leo as alternates for the June MTSBA Delegate Assembly. Trustee Greta Besch Moen reported on her attendance at the MTSBA Director retreat.

13. LEGISLATIVE COMMITTEE REPORT
Trustee Greta Besch Moen presented information on the cost implications for resolutions presented.

14. SUPERINTENDENT EVALUATION
Trustee Raffiani updates the board on the superintendent's evaluation. The Superintendent will have his reflections ready for Planning & Development meeting in April, and the board will discuss the tool and make a decision then.

15. TRUSTEE SCHOOL VISITS
Trustee Janna Hafer reported on her visit to Newman. Trustee Gordon Klasna reported on his visit to Skyview. Trustee Layton visited West High & Career Center for the strategic planning/levy meetings. Trustee Besch Moen reported on her visit to Orchard.

16. CONSENT AGENDA
Motion by Board Vice-Chair Joseph Raffiani, second by Trustee Gordon Klasna to approve and accept the items within the Consent Agenda without objection to recommended action.

AYE: Board Chair Greta Besch Moen, Board Vice-Chair Joseph Raffiani, Trustee Janna Hafer, Trustee Gordon Klasna, Trustee Kevin Toohill, Trustee Mike Leo, Trustee Rob Rogers, Trustee Susan Layton, Trustee Tanya Ludwig

Passed

a. Personnel Report
Pursuant to Montana law, the Board of Trustees employs and dismisses District employees. MCA § 20-3-324. Each month, the Superintendent and our Human Resource Services staff present to the Board a personnel report that includes recommended hiring. The report also includes extra-curricular activities, retirements, resignations, leaves of absence of one semester or longer, and, infrequently, recommended dismissals. The Board acts upon the Superintendent's employment recommendations by accepting the personnel report.
Approve the Personnel Report

c. Financial Reports - February 2016 (Unaudited)

d. Bills Paid - February 2016

e. Minutes of Board Meetings
Approve minutes as follows: Regular Board Meeting, February 22, 2016

f. Minutes of Committee Meetings
Accept committee meeting minutes as follows:

- Board Operations Committee, February 2, 2016
- Audit Committee Meeting, February 3, 2016
- Audit Committee Meeting, February 22, 2016
- Performance Monitoring Committee, August 11, 2015
- Performance Monitoring Committee, October 13, 2015
- Performance Monitoring Committee, January 12, 2016

-

g. Poly Drive Elementary Boiler Replacement 2016 (2013 Bond)
Facilities Services recommends that the Poly Drive Elementary Boiler Replacement 2016 (2013 Bond) be awarded to DMR Construction for the amount of $131,300.00. This is the base bid and Alternates 1 and 2.
Award DRM Construction the Poly Drive Elementary Boiler Replacement 2016 (2013 Bond) project for the amount of $131,300.00

h. Ponderosa Elementary Intercom Upgrade 2016 (2013 Bond)Facilities recommends that the Ponderosa Elementary Intercom Upgrade 2016 (2013 Bond) be awarded to High Tech Solutions for the amount of $32,359.00. This is the base bid. The bid tab and recommendation letter is attached.
Award High Tech Solutions the Ponderosa Elementary Intercom Upgrade 2016 (2013 Bond) for the amount of $32,359.00.

i. Eagle Cliffs Window Replacement 2016 (2013 Bond)
Facilities Services recommends that the Eagle Cliffs Window Replacement 2016 (2013 Bond) project be awarded to Cucancic Construction for the amount of $123,600. This is the base bid plus Alternate # 2.
Award Cucancic Construction that Eagle Cliffs Window Replacement 2016 (2013 Bond) project for the amount of $123,600.

m. Lincoln Center Music Room Air Handler Replacement Project
An air handler at Lincoln Center has become inoperable due to leaks in the coil. Due to the age of this unit, coil replacement is cost prohibitive. Due to the area not having heat and air movement, we needed to do an emergency repair and award this project. It will be funded from General Funds.
For information only, no action needed.

n. Will James Lighting 2016 (2013 Bond) Project
Facilities Services recommends that the Will James Lighting 2016 (2013 Bond) Project be awarded to Ace Electric, Inc. for the amount of $ 362,000. This is the base bid.

Award Ace Electric, Inc. the Will James Lighting 2016 (2013 Bond) Project for the amount of $ 362,000.00.

o. Castle Rock HVAC and Control Upgrade 2016 (2013 Bond)
Facilities Services recommends that the Castle Rock MS HVAC and Control Upgrade 2016 (2013 Bond) Project be awarded to Star Service, Inc. for the amount of $768,568.00. This is the base bid. The Bid Tab is attached.
Award Star Service, Inc. the Castle Rock HVAC and Control Upgrade 2016 (2013 Bond) Project for the amount of $768,568.00.

p. Newman Elementary Lighting Upgrade 2016 (2013 Bond) Project
Facilities Services recommends that the Newman Elementary Lighting Upgrade 2016 (2013 Bond) project be awarded to Allied Control & Electric for the amount of $321,500.00. This is the base bid.
Award Allied Control & Electric the Newman Elementary Lighting Upgrade 2016 (2013 Bond) project for the amount of $321,500.00.

q. Will James MS Partial Roof Replacement Project (Hail)Facilities Services recommends that the Will James Partial Roof Replacement Project (Hail) be awarded to Empire Roofing for the amount of $ 109,938.00 . This is the Lump Sum Price-base bid. The Bid Tab is attached.
Award Empire Roofi the Will James Partial Roof Replacement Project (Hail) for the amount of $ 109,938.00.

r. Will James MS Soffit Replacement 2016 (2013 Bond) ProjectFacilities Services recommends that the Will James MS Soffit Replacement 2016 (2013 Bond) Project be awarded to DPS Company for the amount of $52,110.00. This is the Base Bid.
Award DPS Company the Will James MS Soffit Replacement 2016 (2013 Bond) Project for the amount of $52,110.00.

s. AdvancED Variance Request
Following new laws regarding alternative standards, a new Variance to Standards Application is required by the Office of Public Instruction. This variance is a request to use the AdvancED Accreditation process in place of the Comprehensive School Improvement Planning (CSIP) process. This variance was approved in 2014 and is being updated using the new Variance form as per the request of the Office of Public Instruction. Billings Public Schools' comprehensive high schools will have their reviews using the AdvancED process during the 2016-2017 term.
Approve submitting the Variance to Standards Application to the Office of Public Instruction.

t. Establish New Trust Fund Account for Heights Lego League

17. ADJOURNMENT
Motion by Trustee Rob Rogers, second by Trustee Tanya Ludwig to adjourn at 9:00pm.

AYE: Board Chair Greta Besch Moen, Board Vice-Chair Joseph Raffiani, Trustee Janna Hafer, Trustee Gordon Klasna, Trustee Kevin Toohill, Trustee Mike Leo, Trustee Rob Rogers, Trustee Susan Layton, Trustee Tanya Ludwig

Passed

Chair