GMM-SAF College Readiness Fund 2015-2016 - Sample Checklist for Student Outreach

This table is a sample checklist for reaching out to seniors to complete the FAFSA. Please feel free to edit it to reflect the activities you plan to do. Potential uses of this contact sheet include: (1) assist school counselor or FAFSA coordinator with ensuring each student is contacted multiple times and is moving along the continuum to FAFSA completion; (2) help coordinate volunteer FAFSA coaches, who can be assigned to work with specific students to ensure they complete the FAFSA.

Student Name	**Best way to contact**	**FAFSA Completion Activities**								
		Student received a FAFSA pin #	Student applied to a MT college during College Application Week	Parent received a FAFSA pin #	GMM-SAF Circle of Success Scholarship opens Jan 1	Student invited to a FAFSA event	Family member invited to a FAFSA event	Family member called to attend a FAFSA event	Student attended a FAFSA event	Student completed the FAFSA by March 1