

# Steps to Receive Traffic Education Approval & Endorsement

The Traffic Education Endorsement is granted when a teacher has earned at least 20 credits in Traffic Education and Safety and has earned their Traffic Education Minor from MSU-Northern.

**Until endorsement is earned, a teacher can receive *approval* to teach traffic education (renewing when their educator license renews) if they have:**

1. a current and active Montana educator license,
2. an acceptable driving record and valid driver's license, and
3. at least 8 of the required traffic education credits from MSU-Northern (MSU-N)

A **TE05 Application for Approval as a Teacher of Traffic Education** must be submitted to OPI the year the approval expires (usually the same year the educator's license needs to be renewed). At least 4 credits must be earned during each five-year renewal period. When 20 or more credits have been earned, the teacher will receive a Traffic Education Endorsement from OPI and no additional college credit is required for approval.

With an endorsement, traffic education teachers still have to reapply every 5 years and have an acceptable driving record to be approved to teach traffic education.

Educator licenses need to be renewed by June 30 in the renewal year. Traffic Education approval must be renewed by September 30 of the renewal year.

See also: *FAQs about Teaching Traffic Education* in Montana from the Traffic Education Office, Montana Office of Public Instruction.  
<http://www.opi.mt.gov/Programs/DriverEd>



(September 2015)

**8 Credits  
Traffic  
Education  
course work =  
INITIAL  
APPROVAL**

**+ 4 Credits  
Traffic Ed  
course work =  
APPROVAL**

Approval to teach traffic education must be renewed when you renew your Montana educator license, usually every five years.

**+ 4 Credits  
Traffic Ed  
course work =  
APPROVAL**

*How to earn required college credits?*

- Complete an online or on-site traffic education course at MSU-N in Havre.
- Attend the spring Montana Traffic Education conference and write a paper.
- Participate in a MT DRIVE Workshop and stay an extra day to student teach.

**+ 4 = 20 Credits  
Traffic Ed  
course work =  
ENDORSEMENT**

When 20 or more required courses are completed for the Traffic Ed minor:

Ask the MSU-N Registrar to send a copy of your transcript to Randy Bachmeier at MSU-N.

Your transcript and other information will be forwarded to the MSU-N Certification Officer

The MSU-N Certification Officer will complete the necessary paperwork and forward it to OPI Certification to add the Traffic Education endorsement to your educator license.

Educator's License	5 years	5 years	5 years +
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